

**Oxford Mayor and Council**  
**Work Session**  
**Monday, October 21, 2024 – 6:30 P.M.**  
**Oxford City Hall**  
**110 W. Clark Street, Oxford, Georgia**  
**Agenda**

**1. Mayor's Announcements:**

- a. Oxford has been accepted into the U.S. Department of Transportation's Reconnecting Communities Across America Program. We will be working with the Reconnecting Communities Institute (RCI), which is a center for learning to help reconnect communities that were harmed, isolated, and cut off from opportunity by transportation infrastructure. Atkins Engineering informed the City of this program.
- b. Staff will conduct a Public Hearing on Thursday (10/24) at 4:15 PM to amend the Comprehensive Plan to support the CDBG and CHIP grants.
- c. Due to the election on Tuesday, November 5<sup>th</sup>, and Veteran's Day being on Monday, November 11<sup>th</sup>, the next Regular Council Meeting will be on Tuesday, November 12<sup>th</sup>.

**2. Committee Reports:** The Trees, Parks and Recreation Board, Planning Commission, Downtown Development Authority, and the Sustainability Committee.

**3. \*Discussion of a Personal Transportation Vehicle Plan (Golf Cart Ordinance) for Oxford:**

Note that Covington would not be accessible by cart on Emory Street and currently Williams Road is not permitted for cart use.

**4. \*Contract for Burford's Tree, LLC for the FY 2025 Powerline Tree Trimming:** The City has budgeted \$44,000 for powerline tree trimming and travels under the Covington bidding process for Burford's.

**5. \*Resolution to Change our Financial Policies to add a reference to the General Procurement Standards as Mandated in 2 Code of Federal Regulations (CFR) 200.318-327:**

This is a requirement of the Governor's Office of Planning Budget Grant for the "Three Trails Project." 2 CFR 200.318-327 are the procurement standards for non-state entities that are required to comply with federal law and regulations when using federal awards or subawards.

**6. \*Request to Add Electronic Time Clocks to our BS&A Software:** Please see the attached memo detailing the request. Staff believes this addition will add efficiency and accuracy to our payment process.

**7. \*Freeze-Resistant Water Fountain Installation in Asbury Street Park:** The Council had elected to change out three of the fountains with an original bid price of \$7,500 from Morningside Plumbing. They had misunderstood the job specifications, and their new price became \$26,700. We also have a quote from Art Plumbing for \$19,161.51. Mr. Reid is working to confirm these quotes are still valid. The budget for Parks and Trail Maintenance had \$45,000 budgeted; currently, \$31,800 remains.

8. **\*Sign Inventory and Wayfinding Plan:** The City has \$20,000 budgeted for a “Wayfinding Plan and Design Standards – Develop and Implement.” Staff have attached previous presentations made to the Council concerning Wayfinding Plans to facilitate discussion.

9. **Other Business:**

10. **Work Session Meeting Review:** Mayor Eady will review all the items discussed during the meeting.

11. **Executive Session:** An Executive Session could potentially be held for Land Acquisition/Disposition, Addressing Pending or Potential Litigation, and/or Personnel.

\*Attachments